

Cromwell Cultural Centre Trust Cultural and Historical Working Group

Revision: 2
Date: 1.07.2019

NOTE: This is a living document that will be reviewed and updated as the project develops.

1. Role of the Working Group

- a. To provide a suitable and inspiring environment to celebrate our unique Cromwell and districts culture and history.
- b. To recognise the tangata whenua of New Zealand, and in partnership with Ngai Tahu and chosen cultural advisors, to find ways to celebrate iwi history in the Centre
- c. To recognize and remember those people who have served the country from this area and work alongside the RSA to acknowledge them in the Centre
- d. To recognize other cultures and cultural practices input into the Centre, including the Chinese, by working alongside the Museum, advisors and other historians

2. Accountability

- a. Individual members will report back to the group on progress in any particular area they have been assigned.
- b. Reporting will be via email to include trustees, Google Docs and monthly meetings.
- c. Working group members will not engage directly with the news without approval of the trustees

3. Review

- a. The review will be by way of monthly meetings or any other such meeting called.

4. Working Methods

- a. Will be based largely on experience in a particular field and by liaison with other working groups.

5. Meetings

- a. A minimum of monthly meetings or more often as required including site meetings as the construction phase is entered.

- b.** Topics may be advised prior to meetings or raised at a meeting for discussion. More urgent topics that may arise will be notified by phone or email.
- c.** Non-members can be included in meetings on a casual basis when required. This may be for a set portion of a meeting as a speaker for example.
- d.** Chair - Yet to be determined.
- e.** Secretary - Yet to be determined.

6. Sharing of Information

- a.** The working group will have a representative that reports to the Trustees meeting and a trustee and Ngai Tahu representative will be included in the group.
- b.** Confidential information will be reported to and controlled by the trustees.